

**PARKMAN TOWNSHIP TRUSTEES**  
Regular Meeting of April 7, 2009

The regular meeting of the Parkman Township Board of Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Patrick Joyce, Fiscal Officer-Nancy Wheelock, Tom Evers, Wayne Komandt and John Augustine. The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Lucinda and seconded by Patrick to waive the reading of the March 17, 2009 regular meeting minutes and to approve the same. (Resolution No. 09-73) Motion carried unanimously.

Lucinda made a motion, seconded by Patrick, to waive the reading of the March 31, 2009 special meeting minutes and to approve the same. (Resolution No. 09-74) Motion carried unanimously.

Departmental Reports

- Fiscal Officer
  1. Bank Reconciliation - The Fiscal Officer presented the February Business Now Checking Account bank statement and reconciliation report for review and approval. Lucinda made a motion, seconded by Patrick, to approve the February reconciliation report as presented. (Resolution No. 09-75) Motion carried unanimously.
  2. Appropriation Transfer – The Fiscal Officer requested approval to complete an appropriation transfer in the Cemetery Fund. Lucinda moved, seconded by Patrick, to authorize the following Cemetery Fund appropriation transfer:

2401-310-360-0000 to 2401-310-314-0000 - \$125.00

(Resolution No. 09-76) Motion carried unanimously.
  
- Roads
  1. Cab/Chassis – Tom reported that the new cab and chassis were delivered to the garage. Tom will transport the cab and chassis to Concord Road Equipment.
  2. Nelson Road – The Board of Trustees received a letter from the Geauga County Engineer regarding the Nelson Road Resurfacing Issue 2 County Project. The County Engineer has been awarded partial funding from the Ohio Public Works Commission Local Transportation Improvement Program to cement stabilize a portion of Nelson Road and resurface the

entire road with asphalt between the Geauga County/Portage County line and St. Rt. 528. Tom Evers reported that he was notified by the County Engineer's office that the culvert pipe on Rutland Road needs to be replaced with an 18" pipe prior to the start of the Nelson Road project.

3. **Material** – Tom requested approval to purchase limestone from Arms Trucking. Lucinda moved, seconded by Patrick, to authorize the purchase of 1000 tons of limestone at \$19.60/ton from Arms Trucking. (Resolution No. 09-77) Motion carried unanimously. Tom also advised the Board that he will need steel slag and has found Zeigler Earthworks to be the lowest price at \$13.35/ton. Patrick made a motion, seconded by Lucinda, to approve the purchase of 1000 tons of steel slag at \$13.35/ton from Zeigler Earthworks. (Resolution No. 09-78) Motion carried unanimously. Tom reported that the driveway at the cemetery is in need of repair and he would like to purchase asphalt grindings to make improvements. Lucinda moved, seconded by Patrick, to authorize the purchase of 100 tons of asphalt grindings at \$17.90/ton from Arms Trucking. (Resolution No. 09-79) Motion carried unanimously.
  4. **Speed Limit Signs** – Tom reported that he has located a company to purchase speed limit signs meeting the ODOT minimum sign retroreflectivity requirements. Tom received exceptionally reasonable prices from Osburn Signs in Logan, Ohio to purchase replacement signs or material to re-face the Township's original signs. Tom plans to use Osburn Signs to replace/re-face the speed limit signs to comply with the new sign requirements.
  5. **Tree Removal** – Tom presented a report detailing the cost to date for tree removal on Newcomb Road to prepare for the Newcomb Road Issue 2 project. Tom calculated the Parkman Township Road Department has worked man hours and used material totally \$5451.80. This information will be delivered to the County Engineer's office to apply to the Newcomb Road project local share.
  6. **Newcomb Road Project** – Kevin reported that a Middlefield Township representative and Kevin will meet with the Geauga County Engineer on April 17, 2009 to discuss the Newcomb Road joint OPWC project.
- **Cemetery**
    1. **Foundations** – Lucinda reported that the foundations at Overlook Cemetery have been poured. Lucinda will notify the Payne Family who has been waiting to have a head stone delivered to their father's grave.

#### Old Business

- **Park** – Patrick recommended the Board of Trustees continue to use Clemson Portable Restroom Service to rent portable restrooms for Overlook Park and the baseball field at the corner of Route 168 and Route 528 for the spring, summer and fall seasons this year. A motion was made by Lucinda and seconded by Patrick to rent 3 portable restrooms, two to be delivered to Overlook Park and one to be delivered to the corner baseball field, from Clemson Portable

Restroom Service. (Resolution No. 09-80) Motion carried unanimously. Patrick will arrange for the delivery of the portable restrooms. Patrick advised the Board that 60 tons of baseball field clay should be delivered to the baseball fields to prepare the fields for the 2009 baseball season. Lucinda made a motion, seconded by Patrick, to authorize the purchase of 60 tons of baseball field clay from Zeigler Earthworks. (Resolution No. 09-81) Motion carried unanimously. Patrick reported that Dan Mack has volunteered to paint the bleachers at Overlook Park if the Board will purchase the paint. Tom Evers reported that he has paint available at the garage for use on the bleachers. Patrick will arrange for Dan to connect with Tom to pick up the paint. Patrick informed the Board that the pavilions at Overlook Park are in need of repair. The Board agreed to acquire quotes from several local vendors for the necessary pavilion repairs. Patrick will collect the quotes for the Board's review.

#### New Business

- Memorial Day – A discussion was held on the preparation of the Memorial Day Ceremony. Kevin is in the process of preparing the letter to send to the participants of the ceremony. Lucinda will check into purchasing a new microphone and Patrick will arrange for a golf cart to transport the veterans from Overlook Cemetery to the Old Cemetery on Nelson Road.
- Osprey – John Augustine reported that the osprey has returned to the cellular telephone tower beside Graham's Country Store and is rebuilding its nest on the platform at the top of the tower. There was some concern that the osprey would not return due to the removal of last year's nest by the cellular company. Residents have seen the bird carrying fish from the Shangri-La Ski Club Lake to the tower.

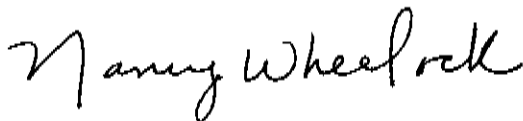
#### Approval of Bills and Wages

A motion was made by Lucinda and seconded by Patrick to pay the wages and bills from warrant #16433 through warrant #16473. (Resolution No. 09-82) Motion carried unanimously.

#### Adjournment

A motion was made by Lucinda and seconded by Patrick to adjourn the meeting at 8:50 p.m. (Resolution No. 09-83) Motion carried unanimously.

Respectfully submitted,



Nancy Wheelock  
Fiscal Officer

Approved,



Kevin O'Reilly  
Chair